

## **JOB DESCRIPTION**

### **Registered Nurse (RN)**

#### **JOB SUMMARY:**

A Registered Nurse administers skilled nursing care to patients on an intermittent basis in their place of residence. This is performed in accordance with physician orders and plan of care under the direction and supervision of the Director of Clinical Services/Nursing Supervisor.

#### **QUALIFICATIONS:**

1. Graduate of an approved school of professional nursing and currently licensed in the state(s) in which practicing.
2. Two (2) years nursing experience, preferred.
3. Acceptance of philosophy and goals of this Agency.
4. Ability to exercise initiative and independent judgment.

#### **RESPONSIBILITIES:**

1. Provides services in accordance with the plan of care.
2. Makes the initial evaluation visit and regularly reevaluates the patient's nursing needs.
3. Initiates the plan of care and necessary revisions.
4. Provides those services requiring substantial specialized nursing skills.
5. Initiates appropriate preventive and rehabilitative nursing procedures.
6. Prepares clinical and progress notes for each patient visit and summaries of care conferences on his/her patients in a timely manner as per Agency policy.
7. Coordinates services.
8. Informs personnel of changes in the condition and needs of the patient.
9. Counsels the patient and family/significant others in meeting nursing and related needs.
10. Participates in and presents inservice programs.
11. Understands and adheres to established Agency policies and procedures.
12. Processes orders and notifies physician of patient needs and changes in condition. Completes certification/recertification orders and discharge summaries.
13. Determines the amount and type of nursing needed by each individual patient.
14. Refers to Physical Therapist, Speech Language Pathologist, Occupational Therapist and Medical Social Worker those patients requiring their specialized skills.
15. Supervises and teaches other nursing personnel.
16. Conducts patient care conferences on patients assigned to his/her care.
17. Participates in peer review and performance improvement as assigned.
18. Participates in utilization review of medical records as assigned.
19. Gives total patient care as needed.
20. Takes on-call duty nights, weekends and holidays, as assigned.
21. Completes and submits OASIS assessments, reassessments, transfers, resumptions of care, discharges and significant change in condition in accordance with Agency defined time frames.
22. Appropriately utilizes ICD-9 codes.

*Job Description - Registered Nurse (RN)...continued*

WORKING ENVIRONMENT:

Works indoors in Agency office and patient homes and travels to/from patient homes.

JOB RELATIONSHIPS:

1. Supervised by: Director of Clinical Services/Nursing Supervisor
2. Workers Supervised: Licensed Practical Nurse, Home Health Aide

RISK EXPOSURE:

High risk

LIFTING REQUIREMENTS:

Ability to perform the following tasks if necessary:

- Ability to participate in physical activity.
- Ability to work for extended period of time while standing and being involved in physical activity.
- Heavy lifting.
- Ability to do extensive bending, lifting and standing on a regular basis.

I have read the above job description and fully understand the conditions set forth therein, and if employed as a Registered Nurse, I will perform these duties to the best of my knowledge and ability.

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Date

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Signature

# GLUCOMETER

## COMPETENCY EVALUATION

EMPLOYEE NAME: \_\_\_\_\_

PERFORMANCE CRITERIA	DATE COMPETENCY EVALUATED	METHOD USED (OBSERVATION, SIMULATION, CHART AUDIT, OR TESTING)
1. Washes hands; dons gloves.		
2. Turns on glucose meter.		
3. Prepares meter by validating the proper calibration with strips to be used, checks expiration dates, records results on Quality Control Log.		
4. Prepares the finger to be lanced by having client wash hands.		
5. Selects finger, cleanses with alcohol pad.		
6. Pricks the client's finger lateral to the fingertip using lancet type device obtaining a large hanging drop of blood.		
7. Applies blood to strip area.		
8. For meters with a "wipe system": <ul style="list-style-type: none"><li>- Times the blood contact with the strip</li><li>- Wipes off blood with a firm stroke using cotton ball at appropriate time</li><li>- Inserts strip into meter for final result/result</li></ul>		
9. For meters with a "no wipe system", allows blood to remain on the strip until results appear on meter.		
10. Covers lanced finger with gauze/tissue until bleeding subsides.		
11. Disposes of lancet in puncture resistant container.		
12. Removes glove, washes hands.		
13. Documents in clinical record as appropriate.		
Additional Comments: _____ _____		

\_\_\_\_\_  
*Signature/Title of Evaluator*

\_\_\_\_\_  
*Date*

## GLUCOMETER TEST

**INSTRUCTIONS:** Chose True or False.

**SCORE:** \_\_\_\_\_

		TRUE	FALSE
1	Do you wash your hand and you put gloves before you make a glucometer test?		
2	Do you validate the proper calibration after performed the Blood Sugar test level?		
3	Does the patient always wash the hand before prepares the fingers to be lancet?		
4	Can you cover lanced finger with gauze/tissue until bleeding subsides?		
5	Can you dispose the lancet in any garbage?		
6	The quality control of the glucometer is due every week.		
7	The expiration date on HI/LOW solution bottle are considered expired 90 days after opening.		
8	Glucometer has a 60 seconds count down until result are exhibited in the glucometer window.		
9	Always you need to follow the manufacture glucometer hand out.		
10	There is only one form of turn on the glucometer.		
11	Quality Control testing should be performed with two levels of quality control solutions and a check strip		
12	Calibration is daily prior to use of the patient's glucometer if visits are less than daily then with every visit.		

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_